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MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Review of the Use of Automobiles, Station Wagons, and Chauffeurs

1. Bureau of the Budget Bulletin No. 54-1, dated 7 August 1953 (TAB A), directed a review of the use of automobiles, station wagons, and chauffeurs, and the submission of a report thereon on or before 1 October 1953. The review has been made and the report (TAB B) submitted on 30 September 1953.

2. The review was conducted by the Comptroller and the Chief, Transportation Division, Logistics Office, and covered all Agency vehicles and chauffeurs. Their report on this matter included tabulations on the number and location of "Covert Vehicles," "Overt Vehicles," and all "Agency Automobiles and Station Wagons" (TABS C, D, and E), as well as statistics on "Chauffeur Driven Vehicles in the Washington Area" (TAB F).

3. An analysis of this information indicated that providing the Bureau of the Budget with the requested information on the Agency's covert and overt vehicles might breach security, and it was determined that the report submitted to the Bureau of the Budget should cover only overt automobiles and chauffeurs. The reduction of 7 overt vehicles which was indicated in the report to the Bureau of the Budget as possible because of better utilization was arrived at by the elimination of chauffeur driven vehicles with less than a 30 mile daily average. This figure is less than the 40 mile figure used by the military and includes the 5 miles from the [] the post of duty and return. The 7 automobiles proposed for elimination are indicated by an asterisk on TAB F.

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4. The reported reduction of 7 automobiles was arrived at on an arbitrary mileage basis and gave no consideration to other possible cogent facts. I am certain, however, that the number of automobiles now operating in the Headquarters area can be reduced by at least 7. A detailed study of vehicles and chauffeurs in the Headquarters area is in process. This study will provide the basic information for definitive recommendations on the entire problem, including the number of cars to be eliminated.

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 L. K. WHITE
 Acting Deputy Director
 (Administration)

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Attachments:

TABS A - F

Distributions:

Ccl - Addressee

1 - Comptroller

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